

TRANSPORTING OF DETAINEES	Document Number	GO 528
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1. PURPOSE

To establish procedures for the transport of prisoners in police custody.

2. PERSONS AFFECTED

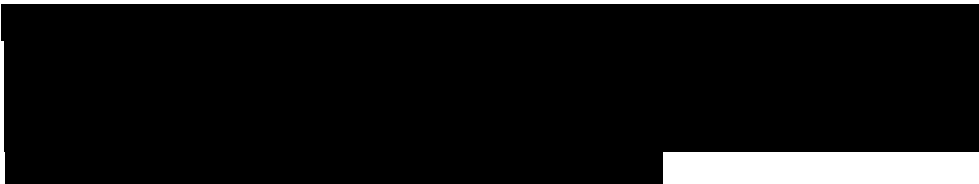
Sworn personnel

3. POLICY

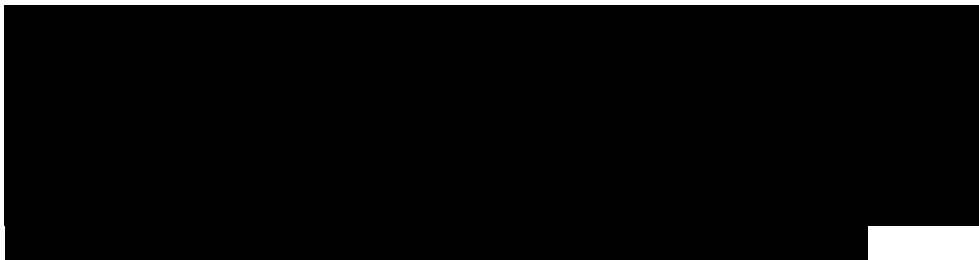
It shall be the policy of the Hawai'i Police Department that sworn personnel who transport prisoners shall follow the basic transporting requirements to ensure safety and security of detainees, transporting personnel, and the general public.

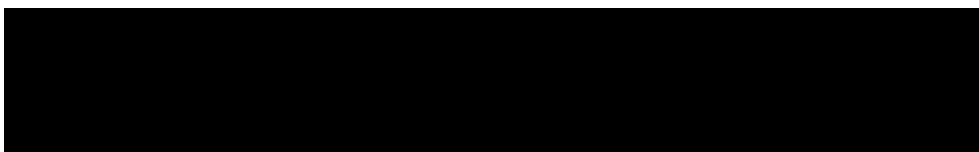
4. DEFINITIONS

4.1. **Detainee** – A person in the custody of the department and whose freedom of movement is at the will of department personnel.

4.2. 

4.3. **Disabled Detainee** – A detainee with an anatomical, physiological, or mental impairment that hinders mobility.

4.4. 

4.5. 

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5. PROCEDURES

[REDACTED]

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5.2.7. When transporting prisoners, officers shall provide dispatch with the following information when possible:

- a. Identity and/or age (adult/juvenile) and gender of prisoner;
- b. Present location and destination of transport; and
- c. Opening and closing mileage readings.

5.2.8. Officers should use care when assisting a prisoner into any vehicle.

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5.2.14. Any wheelchairs, crutches, canes, prosthetic devices, or medication should be transported with, but not in the possession of the detainee.

5.2.15. Detainees should not be left unattended during transport.

5.2.16. Juveniles will not be transported with adult detainees.

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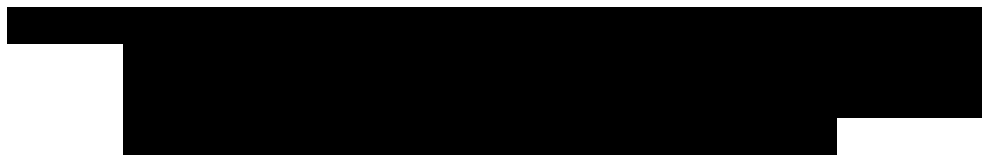
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- 5.3.6. When a detainee is transported and/or released to another agency, the person receiving the detainee along with the date and time shall be documented in the Records Management System (RMS). Officers shall ensure the person receiving the detainee signs the Prisoner Custody Release form.
  
- 5.3.7. When a detainee has already been processed and is being transported to a detention facility for the purpose of being detained (Court, No bail, Pending Further Investigation, etc.), the officer transferring the detainee shall document the transfer of custody by indicating the date and time of transfer and person receiving the transfer. This transfer information shall be documented in RMS. Officers shall ensure the person receiving the detainee signs the Prisoner Custody Release form.

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- 5.3.10. The arresting officer shall ensure proper medical attention is provided to the arrestee prior to transport and confinement. A copy of Medical Services Provided for Person Held under Police Custody form shall be completed and provided or the Refusal to consent to Medical or Surgical Treatment form.
- 5.3.11. The arresting officer shall ensure all attempts are made to secure any prescribed medication as needed by the arrestee. If unable to secure medication prior to transport, the arresting officer shall make further attempts to secure and deliver needed medication to the detention facility.
- 5.3.12. The arresting officer shall ensure that all medication shall be counted and documented on the Prisoner Personal Property Receipt form.
- 5.3.13. On occasions, an arresting officer will transfer a detainee to another officer for processing. Once received and accepted, the processing officer shall be responsible for the duties of the arresting officer.

6. ESCAPE PROCEDURE

It is essential to follow procedures in order to minimize the opportunity for an escape. Escape is a fairly serious offense because of the potential danger to transporting officers and the public. Officers shall take all necessary precautions to prevent a detainee from escaping.

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- 6.1.4. The transporting officer shall initiate an escape report in the Records Management System (RMS) to include a detailed narrative of the sequence of events which resulted in the escape of the detainee. Narratives which are dictated shall be a “rush dictation”; reports shall be completed by the end of the transporting officer’s tour of duty. Transporting officer is also required to submit a memorandum to the Police Chief outlining the circumstances of the incident.

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10. DOCUMENTATION

[REDACTED]

[REDACTED]

- 10.3. When transporting a detainee to a correctional facility for admittance, the transporting officer is to provide the receiving agency with identification information (Arrest report, with warrant attached if applicable), the transfer of prisoner property, and the health screening report.