

ILLNESS OR OTHER DISABILITY WHILE OFF DUTY	Document Number	GO 505
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1. PURPOSE

The purpose of this policy is to establish guidelines for members unable to report for duty due to illness or other disability.

2. PERSONS AFFECTED

All department personnel.

3. POLICY

It shall be the policy of the Hawai'i Police Department that employees who are unable to report for duty shall make or cause notification in accordance with this policy.

4. RESPONSIBILITIES

4.1. Member's Responsibility – Any member who is unable to report for duty at the time scheduled due to illness or other disability shall make or cause notification to be made of such inability in accordance with General Order 502.

4.2. Length of Disability

4.2.1. Whenever such disability shall be for five or more consecutive working days, the member shall present himself to a physician for examination.

4.2.2. The member shall cause the department to be notified of the physician's findings and the approximate number of days he shall be confined.

4.3. Return to Duty – Upon returning to duty, the member shall complete the Application for Leave of Absence form as required.

4.4. Feigned Disability – Any member reporting illness or other disability while off duty which is feigned or simulated shall be subject to disciplinary action.