## CHECKLIST FOR MINIMUM REQUIREMENTS TO VERIFY INSTRUCTORS FOR PERMIT TO ACQUIRE

## **MUST COMPLETE SECTIONS 1 THROUGH 4 BELOW**

1.	Certified to teach firearms safety course(s):
	☐ NRA-certified in "NRA Basic Pistol"
	An equivalent course. If checked, what course:
	☐ Certified by another organization. If checked, what organization:
	☐ Certified by a government organization (military or State)
	***Note: Above training must have been completed in person, and instructor must provide proof of certification to HPD***
2.	Qualifications to teach the required component of <b>mental health and suicide prevention</b> training in Hawai'i through the following:
	(Select one or more options and provide proper credentials of instructor(s) teaching this component.)
	☐ I am familiar with the subject matter and will teach all or portions of <b>mental health and suicide prevention</b> training. (Attach evidence of education and experience in subject)
	☐ I will have a physician, psychologist, social worker, or other health care professional licensed in Hawai'i with training and experience teach all or portions of mental health and suicide prevention training. (Attach name, contact information and qualifications for each person)
	☐ I will use one or more video(s), pamphlet(s), flyer(s), handout(s), etc., to conduct all or portions of <b>mental health and suicide</b> training. (Attach information on each video, pamphlet, flyer, handout, etc., used)
3.	Qualifications to teach the required component of <b>domestic violence issues associated with firearms and firearm violence</b> in Hawai'i through the following:
	(Select one or more options and provide proper credentials of instructor(s) teaching this component.)
	☐ I certify that I am familiar with the subject matter and will teach all or portions of <b>domestic violence issues associated with firearms and firearm violence</b> training. (Attach evidence of education and experience in subject)
	☐ I will have an individual with training and experience in Hawai'i teach all or portions of <b>domestic violence issues associated with firearms and firearm violence</b> training. (Attach name, contact information and qualifications of each person)
	☐ I will use one or more video(s), pamphlet(s), flyer(s), handout(s), etc., to conduct all or portions of the <b>domestic violence issues associated with firearms and firearm violence</b> training. (Attach information on each video, pamphlet, flyer, handout, etc., used)

4.	Provide reliable certifications to HPD (must satisfy all lines):	
	0	The course will provide a minimum of at least two hours of firing training at a firing range and at least four hours of classroom instruction (initial)
	O	The course will cover the following topics: safe use, handling, and storage of firearms, firearm safety in the home, and education on the firearm laws of the County of Hawai'i and the State of Hawai'i (initial)
	0	I have not been convicted of any crime, or found liable in any civil matter, involving dishonestly or fraud (initial)
	O	I will provide a signed affidavit with all required information from the course, including my name, address, and phone number, attesting to the successful completion of the course by the applicant. I will not submit an affidavit with my own signature as an instructor to certify myself (initial)
	o	I am lawfully permitted to possess and handle firearms (initial)